

iMS Account Creation Information

Account Creation Directions

1. **Register as a new user**
 - a. Select register as a new user

➔ Please Log In

Email

Password

Stay Logged In ☐ No thanks

Log in

Register as a New User

Forgot Password?

Continue as Guest

Home

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2. **Register for Access**
 - a. Provide your full name, email, password and select register.

Register for Access

Full Name

Email

Password

At least 6 characters, 1 special character, 1 number, 1 uppercase, 1 lowercase

Confirm password

Register

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3. **Registration Pending**
 - a. After completing the registration form, a registration pending notification will be displayed.

✉ Registration Pending

Confirmation email sent

This may take a minute or two.
Once received, please click the link in the email to continue.

The link is valid today only.
The email will come from communitydevelopment@ci.brooklyn-center.mn.us.

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4. Confirm New Account

- A confirmation email will be sent to the email address provided during registration. Go to your email and select **Validate**. (Please note, if you do not see the confirmation email, check your junk or spam folder.)

Reply Reply All Forward

Fri 8/21/2020 9:48 AM

City of Brooklyn Center <communitydevelopment@ci.brooklyn-center.mn.us>

Confirm new account

To: Communications

Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Please confirm your account by clicking here **VALIDATE**

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5. Email Address Confirmed

- After validate is selected, a **thank you for confirming email address** page is presented.

✉ Email Address Confirmed!

Thank you for confirming your email address.

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6. Continue on to Step 3 of the permit application