



September 8, 2021

RE: 2022 Woodbine Area Reconstruction Project – Informational Meeting

Dear Resident:

You are cordially invited to an informational meeting to discuss the proposed 2022 street and utility improvements for the Woodbine Area Reconstruction Project:

Thursday, September 16, 2021 - 6:00 p.m.
VIRTUAL Informational Meeting being conducted by Webex and the public may participate in this informational meeting by logging into:
<https://logis.webex.com/logis/j.php?MTID=m369d0660d3848742e21206428b83261f>
Meeting No. 2463 048 8664
Password: emHKmue5E35
or by calling: 1-312-535-8110 and entering Access Code: 2463 048 8664

For a copy of the information provided at the meeting please click on the link on the project page at <http://www.cityofbrooklyncenter.org/Woodbine>

Members of the public wishing to address City staff during the Webex meeting are encouraged to contact Jay Hill before the meeting at 763-569-3332 or email jhill@ci.brooklyn-center.mn.us to sign up to speak.

This provides an opportunity for the public to receive information on the Woodbine Area Reconstruction Project. At this meeting we will present general information regarding the proposed improvement project along with a project layout showing the project area. The proposed neighborhood project includes street and utility rehabilitation on streets as shown on the enclosed map. Engineering staff will be available to address questions.

Project Approval Process

When considering a neighborhood improvement project, the City follows a public information process with neighborhood residents. After the informational neighborhood meeting is conducted, the City Council typically holds a formal improvement hearing at a City Council meeting to receive public comments and decide if the City should continue with the project.

City of Brooklyn Center | Public Works - Engineering Division

We plan to provide a feasibility report with your comments from the resident questionnaire and from the informational meeting to the City Council on September 27, 2021. We anticipate that the improvement hearing to order the project will be held on October 25, 2021. The City will provide a letter notifying you of the date and time of the improvement hearing as well as a summary of the proposed street and utility improvements for the neighborhood.

Special Assessments

If an improvement project is approved for the Woodbine Area, it would be funded in part by special assessments. The City's Special Assessment Policy provides general guidelines for determining the use of special assessments for public improvement projects. This policy also describes the methods for determining special assessment rates based on land use and zoning designations. It is anticipated that the 2022 Special Assessment rates will be established on November 8, 2021 and the assessment hearing to certify the special assessments on December 13, 2021.

Resident Questionnaire Forms

We have enclosed an additional copy of a questionnaire that was previously mailed out to all residents in the project area. Your cooperation in filling this out and returning it to us is greatly appreciated. Your answers will help us better understand any physical issues and other potential types of improvements you would like to see in your neighborhood. An electronic copy of the questionnaire is also available on the project web page.

Please contact the Engineering Division at 763-569-3340 or publicworks@ci.brooklyn-center.mn.us with any questions or comments. We look forward to your participation at the informational meeting on September 16, 2021.

Sincerely,

Jay Hill, PE LS
Principal Engineer

Enclosures: Project Area Map
Residential Questionnaire

cc: Mayor Elliott and City Council Members
Reggie Edwards, City Manager