

## Rent/Sale Report

This form must be completed by those establishments that possess an existing liquor license from the City of Brooklyn Center **ONLY** if there has been a change in ownership of the licensed property.

Please list the following information for all properties transferred:

Address	Property Identification Number (PID) or Plat and Parcel

**Rental Data:**

Monthly/Yearly Rent	\$ _____	
	Property Owner	Tenant
Real Estate Taxes Paid By	\$ _____	\$ _____
Utilities Paid By	\$ _____	\$ _____
Interior Improvements Paid By	\$ _____	\$ _____

**Sales Data:**

Date of Sale	_____
Total Purchase Price	\$ _____
Total Amount of Mortgage	\$ _____
Total Amount of Contract For Deed (Terms on Back)	\$ _____
Portion of Price Allocated To:	
Land	\$ _____
Building	\$ _____
Personal Property & Fixtures	\$ _____
Name of Seller	_____
Name of Buyer	_____

**Information on Person Completing this Form:**

Name	_____
Title	_____
Representing	_____
Address	_____
Phone Number	_____
Signature	_____

**1. Terms:**

a. Contract for Deed Sale

Down Payment	
Amount of Contract for Deed	
Interest Rate	
Balloon date (if any)	
Balloon Payment	
Years Amortized	
Payment/P.I.	Per month/year

b. Assumed Mortgage

Down Payment	
Balance Assumed	
Original Mortgage	
Original Number of Years	
Remaining Number of Years	
Original Interest Rate	
New Interest Rate	
Payment/P.I.	Per month/year

c. New Mortgage

Down Payment	
Amount of Mortgage	
Interest Rate	
Years Amortized	
Payment/P.I.	Per month/year
Balloon Date	
Seller Paid Points	
Buyer Paid Points	

**2. Leased Property:**

Annual Income \_\_\_\_\_

Annual Expense \_\_\_\_\_

(Detailed - attach separate sheet)