



September 1, 2022

RE: 2023 Knox, James and 54<sup>th</sup> Avenues Area Improvements – Informational Meeting

Dear Resident:

You are cordially invited to an informational meeting to discuss the proposed 2023 street improvements for the Knox, James and 54<sup>th</sup> Avenues Area Improvements project:

**Thursday, September 15, 2022 - 6:30 p.m.**  
**COUNCIL CHAMBERS (Upper Level)**  
**CITY OF BROOKLYN CENTER**  
**CITY HALL**  
**6301 Shingle Creek Parkway**

This provides an opportunity for the public to receive information on the Knox, James and 54<sup>th</sup> Avenues Area Improvements project. The proposed project includes street rehabilitation on streets as shown on the enclosed map. Engineering staff will be available to address questions.

### ***Project Approval Process***

When considering an improvement project, the City follows a public information process with residents. After the informational meeting is conducted, the City Council typically holds a formal improvement hearing at a City Council meeting to receive public comments and decide if the City should continue with the project.

We plan to provide a feasibility report with your comments from the informational meeting to the City Council on September 26, 2022. We anticipate that the improvement hearing to order the project will be held on October 24, 2022. The City will provide a letter notifying you of the date and time of the improvement hearing as well as a summary of the proposed street and utility improvements for the neighborhood.

### ***Special Assessments***

If an improvement project is approved for the Knox, James and 54<sup>th</sup> Avenues Area Improvements project, it would be funded in part by special assessments. The City's Special Assessment Policy provides general guidelines for determining the use of special assessments for public improvement projects. This policy also describes the methods for determining special assessment rates based on land use and zoning designations. Assessment amounts will be provided at this meeting and sent to you by mail in the future as part of the public hearing process.

Please contact the Engineering Division at 763-569-3340 or [publicworks@ci.brooklyn-center.mn.us](mailto:publicworks@ci.brooklyn-center.mn.us) with any questions or comments. We look forward to your participation at the informational meeting on September 15, 2022.

Sincerely,

A handwritten signature in black ink that reads "Michael Albers". The signature is written in a cursive, slightly slanted style.

Michael Albers, PE  
City Engineer

Enclosures: Project Area Map