



# 2024 FEE SCHEDULE

Licenses, Permits, Miscellaneous Services

## **Introduction**

In March 1987, the Brooklyn Center City Council approved an amendment to the City Ordinances that removed the fees for licenses and permits from the City Ordinances and established fees by Council resolution. The resolutions establishing fees for licenses and permits were collated into the following fee schedule, and it is updated whenever fees are amended or new fees are established. It provides a means by which fees for permits, licenses, and miscellaneous services are incorporated into one document to aid employees who need to collect fees or provide public information regarding fees. Fees for licenses and permits are set forth by Council resolution. Fees for copies, research projects, maps, and ordinances are generally set by the City Manager.

Fees relating to the Community Center and Centerbrook Golf Course can be obtained directly from the Recreation Department, and are not included in this fee schedule.

Fees relating to the Heritage Center of Brooklyn Center can be obtained directly from the Heritage Center and are not included in this fee schedule.

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## Licenses

| License Type   | Annual Fee   | Expiration            | City Code Reference              |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
|--|--|-----------------------|----------------------------------|------------------------------|-------------|------|------------------------------|--------------|------------------|------------------------------|--------------|------------------|------------------------------|--------------|------------------|------------------------------|--------------|------------|-------------------|--|--------|
| <b>Amusement Device</b><br>Operator<br><br>Kiddie Ride   | \$15/location, plus<br>\$15/machine<br><br>Res. 87-31<br>\$10/ride | June 30               | 23-2101<br>Minn. Stat.<br>449.15 |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| <b>Animals (Cats and Dogs)</b><br>Commercial Kennel  | Res. No. 97-180<br>\$100   | September 30          | 1-102                            |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| <b>Bowling Alley</b>   | Res. No. 97-180<br>\$20/alley                                      | December 31           | 23-209.01                        |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| <b>Christmas Tree Sales</b><br>Deposit   | Res. No. 97-180<br>\$60/lot<br>\$100/lot                           | January 5             | 23-1301                          |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| <b>Edible Cannabinoid Sales</b><br>License<br>Background Check   | \$450<br>\$200   |                       | 23-2701                          |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| <b>Entertainment</b>   | Res. No. 2020-17<br>\$300  | December 31           | 23-301                           |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| <b>Filling Station</b><br>First Nozzle/Hose Each<br>Additional Nozzle/Hose   | Res. No. 2023-115<br>\$100<br>\$15                                 | December 31           | 23-402                           |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| <b>Filming &amp; Photography</b>   | \$400  |                       | 23-2500<br>Ord. No. 2017-02      |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| <b>Fireworks</b><br>Temporary Stand<br>Permanent Structure   | Res. No. 2004-65<br>\$350/location<br>\$100/location               | December 31           | 19-403                           |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| <b>Garbage and/or Rubbish Collection</b><br>Company<br>Vehicle   | Res. No. 2023-115<br>\$250<br>\$50                                 | June 30               | 7-103                            |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| <b>Hospitality</b><br>Level I<br>Level II<br>Level III   | Res. No. 2023-115<br>\$200<br>\$250<br>\$350                       | April 30              | 23-2401                          |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| <b>Liquor – Civil Penalties</b><br><table border="0"> <tr> <td><b>Offense</b></td> <td><b>Civil Fine</b></td> <td><b>Suspension/Rev</b></td> </tr> <tr> <td>1<sup>st</sup> Offense.....</td> <td>\$ 500.....</td> <td>None</td> </tr> <tr> <td>2<sup>nd</sup> Offense.....</td> <td>\$1,000.....</td> <td>1 day Suspension</td> </tr> <tr> <td>3<sup>rd</sup> Offense.....</td> <td>\$1,500.....</td> <td>3 day Suspension</td> </tr> <tr> <td>4<sup>th</sup> Offense.....</td> <td>\$2,000.....</td> <td>5 day Suspension</td> </tr> <tr> <td>5<sup>th</sup> Offense.....</td> <td>\$2,000.....</td> <td>Revocation</td> </tr> </table> | <b>Offense</b>   | <b>Civil Fine</b>     | <b>Suspension/Rev</b>            | 1 <sup>st</sup> Offense..... | \$ 500..... | None | 2 <sup>nd</sup> Offense..... | \$1,000..... | 1 day Suspension | 3 <sup>rd</sup> Offense..... | \$1,500..... | 3 day Suspension | 4 <sup>th</sup> Offense..... | \$2,000..... | 5 day Suspension | 5 <sup>th</sup> Offense..... | \$2,000..... | Revocation | Res. No. 2019-116 |  | 11-107 |
| <b>Offense</b>   | <b>Civil Fine</b>  | <b>Suspension/Rev</b> |                                  |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| 1 <sup>st</sup> Offense.....   | \$ 500.....  | None                  |                                  |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| 2 <sup>nd</sup> Offense.....   | \$1,000.....   | 1 day Suspension      |                                  |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| 3 <sup>rd</sup> Offense.....   | \$1,500.....   | 3 day Suspension      |                                  |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| 4 <sup>th</sup> Offense.....   | \$2,000.....   | 5 day Suspension      |                                  |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| 5 <sup>th</sup> Offense.....   | \$2,000.....   | Revocation            |                                  |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| <b>Liquor – Consumption and Display</b><br><br>Temporary<br>(maximum 10 days for City)   | Res. No. 2017-203<br>\$300<br>\$25                                 | December 31 N/A       | 11-106                           |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| <b>Liquor – Off-Sale 3.2 Malt Liquor</b>   | Res. No. 2017-203<br>\$100   | December 31           | 11-106                           |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| <b>Liquor – Off-Sale Brew Pub</b>  | Res. No. 2017-203<br>\$200   | December 31           | 11-106                           |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |
| <b>Liquor – Off-Sale Microdistillery</b>   | Res. No. 2017-203<br>\$200   | December 31           | 11-106                           |                              |             |      |                              |              |                  |                              |              |                  |                              |              |                  |                              |              |            |                   |  |        |

## Licenses

| License Type   | Annual Fee  | Expiration      | City Code Reference |
|--|---|-----------------|---------------------|
| <b>Liquor – Off-Sale Small Brewer License</b>  | Res. No. 2017-203<br>\$200  | December 31     | 11-106              |
| <b>Liquor – On-Sale 3.2 Malt Liquor</b><br>Temporary   | Res. No. 2017-203<br>\$500<br>\$10/day                            | December 31 N/A | 11-106              |
| <b>Liquor – On-Sale Brew Pub</b><br>On-Sale Intoxicating<br>On-Sale 3.2 Percent Malt Liquor  | Res. No. 2017-203<br>\$6,500<br>\$500                             | December 31     | 11-106              |
| <b>Liquor – On-Sale Brewer Taproom</b>   | Res. No. 2017-203<br>\$600  | December 31     | 11-106              |
| <b>Liquor – On-Sale Club</b><br>Up to 200 members 201-500 members<br>501-1,000 members<br>1,001-2,000 members<br>2,001-4,000 members<br>4,001-6,000 members<br>Over 6,000 members        | \$300<br>\$500<br>\$650<br>\$800<br>\$1,000<br>\$2,000<br>\$3,000 | December 31     | 11-106              |
| <b>Liquor – On-Sale Intoxicating</b><br>Hotels & Clubs<br><br>The Heritage Center of Brooklyn Center<br><br>Culinary Class   | Res. No. 2017-203<br>\$6,500<br><br>\$5,000<br><br>\$100          | December 31     | 11-106              |
| <b>Liquor – On-Sale Microdistillery Cocktail Room</b>  | Res. No. 2017-203<br>\$600  | December 31     | 11-106              |
| <b>Liquor – On-Sale Sunday Sales</b>   | Res. No. 2017-203<br>\$200  | December 31     | 11-106              |
| <b>Liquor – On-Sale Temporary</b><br>Maximum 3 consecutive days; no more than 12 days per year<br><br>Special Event Permit<br>Maximum 10 consecutive days; no more than 40 days per year | \$25/per day<br><br>\$25/per day                                  |                 | 11-106              |
| <b>Liquor – On-Sale Wine</b>   | Res. No. 2017-203<br>\$2,000                                      | December 31     | 11-106              |
| <b>Massage Establishment</b><br>Establishment<br>Investigation – Establishment<br>Masseur or Masseuse<br>Investigation – Masseur/Masseuse  | Res. No. 87-31<br>\$3,000<br>\$1,500<br>\$50<br>\$100             | December 31     | 23-1703             |
| <b>Mechanical Systems</b>  | Res. No. 97-180<br>\$60   | April 30        | 23-1500             |
| <b>Motor Vehicle Dealer</b><br>Class A Class B   | Res. No. 97-180<br>\$250<br>\$75                                  | April 30        | 23-1202             |

## Licenses

| License Type   | Annual Fee  | Expiration  | City Code Reference  |
|--|---|-------------|--|
| <b>Pawnbroker</b><br>Establishment Investigation   | Res. No. 2004-101<br>\$3,000<br>\$1,500   | December 31 | 23-603   |
| Rap Parlors, Conversation Parlors, Adult Encounter Groups, Adult Sensitivity Groups, Escort Services, Model Services, Dancing Services, or Hostess Services<br><br>Investigation   | Res. No. 87-31<br><br>\$1,500<br><br>\$1,500  | December 31 | 23-1804  |
| <b>Rental</b><br>Single Family Dwelling Initial License/New Owner<br>Renewal License (no change in license holder)<br>Two Family Dwelling Each Rental Unit<br>Multiple Family Dwelling Each Building<br>Each Unit Minimum Base Fee<br><br>License Reinstatement<br><br><b>Conversion to Rental</b><br>A residential property converted to a rental property or a registered residential vacant building re-occupied as a rental property. This applies to lawful single-family and Single-family attached dwellings. | Res. No. 2005-152<br><br>\$400<br><br>\$300<br><br>\$200<br><br>\$200<br><br>\$18<br><br>\$450<br>Res. No. 2011-65<br>\$100<br>Res. No. 2008-150<br>\$500 | Varies      | 12-901<br><br><br><br><br><br><br><br><br><br>12-910<br><br>12-902 |
| <b>Saunas or Sauna Baths</b><br>Establishment<br>Investigation   | Res. No. 87-31<br>\$3,000<br>\$1,500  | December 31 | 23-1602  |
| <b>Secondhand Goods Dealer</b><br><br><br><br>Investigation  | Res. No. 98-227<br>\$750, plus<br>\$1.50 per<br>reportable<br>transaction<br><br>\$1,500  | December 31 | 23-652   |
| <b>Sign Hanger</b>   | Res. No. 97-180<br>\$60   | April 30    | 34-160   |
| <b>Taxicab</b>   | Res. No. 2004-101<br>\$100/vehicle  | December 31 | 23-702   |
| <b>Tobacco Related Products</b><br>License Fee<br>Investigation  | Res. No. 2023-115<br>\$300<br>\$150   | December 31 | 23-101   |

## Permits

| Permit Type                                      | Fee   | City Code Reference         |
|--|---|-----------------------------|
| <b>Alarm</b><br><b>Fire</b><br><br><b>Police</b> | 1/No Charge<br>2/\$150<br>3+/\$300<br><br>1-4/No Charge<br>5/\$50; after 5, each alarm<br>increased by \$25 | 23-2006<br>Res. No. 93-233  |
| <b>Special Events</b>                            | \$100 application fee<br>Additional fees may be charged   | 23-2600<br>Res. No. 2022-25 |

## Permits

| Permit Type   | Fee  | City Code Reference |
|---|--|---------------------|
| <b>Building and Fire Protection</b>   |  | 3-103               |
| Valuation \$1 to \$1,000 Valuation \$1,001 to \$2,000                       | \$49.50<br>\$49.50 for the first \$1,000 plus \$3.25 for each additional \$100 or fraction thereof, to and including \$2,000 | Res. No. 2018-09    |
| Valuation \$2,001 to \$25,000   | \$82.00 for the first \$2,000 plus \$14.85 for each additional \$1,000 or fraction thereof, to and including \$25,000        |                     |
| Valuation \$25,001 to \$50,000  | \$423.55 for the first \$25,000 plus \$10.70 for each additional \$1,000 or fraction thereof, to and including \$50,000      |                     |
| Valuation \$50,001 to \$100,000   | \$691.05 for the first \$50,000 plus \$7.45 for each additional \$1,000 or fraction thereof, to and including \$100,000      |                     |
| Valuation \$100,001 to \$500,000  | \$1,063.55 for the first \$100,000 plus \$6 for each additional \$1,000 or fraction thereof, to and including \$500,000      |                     |
| Valuation \$500,000 to \$1,000,000  | \$3,463.55 for the first \$500,000 plus \$5.10 for each additional \$1,000 or fraction thereof, to and including \$1,000,000 |                     |
| Valuation \$1,000,001 and up  | \$6,013.55 for the first \$1,000,000 plus \$4 for each additional \$1,000 or fraction thereof                                |                     |
| Plan Check Fee  | 65% of the amount of the permit fee  |                     |
| Investigation Fee   | Same amount as building permit fee   |                     |
| Residential Siding Replacement up to 4 units                                | \$150  |                     |
| Residential Family Roof Replacement up to 4 units, not including flat roofs | \$150  |                     |
| Residential Solar Panel Installation  | \$200  |                     |
| Egress Window   | \$100 up to two windows; \$150 for 3 or more   |                     |
| Window or Door Replacement  | \$100 up to two windows; \$150 for 3 or more   |                     |
| Residential Deck up to 4 units  | \$200  |                     |
| Residential Driveway (non-ROW)  | \$25   |                     |
| Residential Fence   | \$25   |                     |
| Residential Dwelling Conversion to Assisted Living                          | \$150  | M.S. 326B.103       |



## Permits

| Permit Type   | Fee  | City Code Reference                  |
|---|--|--------------------------------------|
| <b>Cesspool Cleaning</b><br>Permit  | \$18.75  | 7-502<br>Res. No. 87-32              |
| <b>Courtesy Bench</b><br>Permit<br>Inspection   | \$50/bench<br>\$50/bench                       | 23-902<br>23-903<br>Res. No. 2007-47 |
| <b>Demolition</b><br>Permit   | \$50   | 23-1501<br>Res. No. 2005-65          |
| <b>Electrical</b><br>Minimum Fee for one inspection trip  | \$50 per trip                                  | 3-103<br>Res. No. 2020-20            |
| Two trip fee (Every job where wiring will be covered needs a rough-in and final inspection. Examples: remodel or new bath, kitchen, porch, basement, laundry, detached garage, swimming pool, etc.) | \$100 (includes two inspections)               |                                      |
| Service changeout   | \$110  |                                      |
| Temporary service   | \$55   |                                      |
| Service changeout with one or two remodeled or added rooms  | \$160 includes two inspections                 |                                      |
| Subpanel change out   | \$50   |                                      |
| New or major remodel of apartment or condominium (this includes main service, feeders, house panel, circuit breakers, and temp power)   | \$100 per unit                                 |                                      |
| Residential maximum (includes new houses, townhouses, remodels with 50% or more of the lights, receptacles and switches being replaced)   | \$190 includes three inspections               |                                      |
| Outside electrical reinstalled after siding replacement, house, duplex, triplex, four-plex, attached townhouses, and apartments   | \$50 first unit plus \$25 each additional unit |                                      |
| Electronic inspection fee for these items only: furnace, air conditioning, bath fan, fireplace, or receptacle for water heater vent. Must email required pictures.                                  | \$40   |                                      |
| Solar fees for PV System: Residential & Commercial  |  |                                      |
| 0 – 5,000 watts   | \$90   |                                      |
| 5,001 – 10,000 watts  | \$150  |                                      |
| 10,001 – 20,000 watts   | \$225  |                                      |
| 20,001 – 30,000 watts   | \$300  |                                      |
| 30,001 – 40,000 watts   | \$375 plus \$25 for each additional            |                                      |

## Permits

| Commercial Electrical Fees                                      |  |  |
|---|--|--|
| <u>Description</u>  | <u>Fee Calculation</u>   |  |
| Valuation \$1 to \$1,000  | \$50.00  |  |
| Valuation \$1,001 to \$2,000                                    | \$50 for the first \$1,000 plus \$3.25 for each additional \$100 or fraction thereof, to and including \$2,000               |  |
| Valuation \$2,001 to \$25,000                                   | \$82.00 for the first \$2,000 plus \$14.85 for each additional \$1,000 or fraction thereof, to and including \$25,000        |  |
| Valuation \$25,001 to \$50,000                                  | \$423.55 for the first \$25,000 plus \$10.70 for each additional \$1,000 or fraction thereof, to and including \$50,000      |  |
| Valuation \$50,001 to \$100,000                                 | \$691.05 for the first \$50,000 plus \$7.45 for each additional \$1,000 or fraction thereof, to and including \$100,000      |  |
| Valuation \$100,001 to \$500,000                                | \$1,063.55 for the first \$100,000 plus \$6.00 for each additional \$1,000 or fraction thereof, to and including \$500,000   |  |
| Valuation \$500,001 to \$1,000,000                              | \$3,463.55 for the first \$500,000 plus \$5.10 for each additional \$1,000 or fraction thereof, to and including \$1,000,000 |  |
| Valuation \$1,000,001 to \$1,000,000 and up                     | \$6,013.55 for the first \$1,000,000 plus \$4 for each additional \$1,000 or fraction thereof                                |  |
| Re-inspection Fee (in addition to all other fees)               | \$50   |  |
| Investigation Fee (working without a permit) the fee is doubled | \$1  |  |
| Refunds issued only for permits over                            |  |  |

## Permits

| Permit Type   | Fee   | City Code Reference  |
|---|---|--|
| <b>Flood Plain Use</b><br>Up to 1 acre<br>1 acre to 5 acres<br>Over 5 acres   | \$50<br>\$50/acre<br>\$250 plus \$37.50 per acre for each acre or fraction thereof over 5 acres   | 35-2182<br>Res. No. 2005-65  |
| <b>House moving</b><br>Permit<br>Code Compliance Review Prior to Moving Structure into City   | \$200<br>\$100  | 23-1501<br>Res. No. 2005-65  |
| <b>Land Disturbing Activities</b><br>Permit   | Res. No. 2005-162<br>\$50   | 35-235   |
| <b>Mechanical Systems</b><br>Valuation \$0 to \$500<br>Valuation \$501 to \$50,000<br><br>Valuation Over \$50,000<br><br>Mechanical Plan Review (only when submitted without a building permit)<br><br>2" and less diameter pipe 1-3 fixtures<br>Additional openings<br><br>2" and over diameter pipe 1-3 fixtures<br>Additional opening<br><br>Residential Air Conditioner Installation<br>Residential Air Conditioner & Furnace Installation<br>Residential Boiler or Fireplace up to 4 units<br>Residential Furnace Installation<br>Residential Gas Stove or Dryer up to 4 units | Res. No. 2018-09<br>\$25<br>\$25 plus 2% of value of any amount in excess of \$500<br>\$1,012.50 plus 1% of value of any amount in excess of \$50,000<br>65% of base permit fee<br><br>\$5.75 each<br>\$2.50 each<br><br>\$15 each<br>\$3.25 each<br><br>\$60<br>\$60<br>\$60<br>\$60<br>\$60 | 3-103  |
| <b>Planning Commission Fees*</b><br>Zoning Code Text<br>Amendment Rezoning<br>Site and Building Plan and Major Amendments<br>Preliminary Plat<br>Final Plat<br>Variance<br>Interim Use Permit (IUP)<br>IUP Extension/Amendment<br>Conditional Use Permit (CUP)<br>CUP Amendment-<br>Extension of Existing Special Use<br>Permit Appeal<br>Planned Unit Development (PUD)<br>PUD Amendment - Major<br>Comprehensive Plan Amendment   | Res. No. 2019-03<br>\$500<br>\$1,050<br>\$750<br>\$400<br>\$200<br>\$200<br>\$250<br>\$150<br>\$250<br>\$250<br>\$100<br>\$200<br>\$1,800<br>\$700<br>\$1,050   | 35-210<br>35-230<br>15-104<br><br>35-240<br>35-310<br>35-310<br>35-220<br>35-220<br>35-220<br>35-251<br>35-355<br>35-355 |
| * For all Planning Commission Applications, a refundable escrow of \$1,000 will be added to the fee to cover any additional costs associated with the review of the application. Additional escrow may be required subject to the determination of the City Planner.  |   |  |

## Permits

| Permit Type   | Fee   | City Code Reference |
|---|---|---------------------|
| <b>Plumbing</b><br>Minimum Fee<br>Repair or alteration of existing system<br>New residential or commercial building<br><br>Plumbing Plan Review (only when submitted without a building permit)<br><br>Residential Water Heater up to 4 units<br>Residential Water Softener up to 4 units<br>Residential Water Heater and Softener up to 4 units<br><br>Plumbing Fixtures | Res. No. 2018-09<br>\$25<br>2% of estimated cost<br>2% of estimated cost<br><br>65% of base permit fee<br><br>\$60<br>\$60<br>\$60<br><br>\$60 up to 3 fixtures; \$10 for each additional | 3-103               |
| <b>Right-Of-Way</b><br>Administration<br>Fee Excavation<br>Fee Obstruction<br>Fee Pole<br>Attachment Fee<br>Extension<br>Delay Penalty  | Res. No. 2018-42<br>\$100 per permit<br>\$250 per permit<br>\$200 per permit<br>\$1,500 per site<br>\$50 per permit<br>\$50/day for pavement; \$25/day for boulevard/turf                 | 25-1009             |
| <b>Sewer and Water</b><br>Sewer or water connection<br>Sewer or water disconnection<br>Sewer and water disconnection<br>New commercial sewer and water connection<br>New residential sewer and water connection<br>Commercial/Industrial fire line<br>Water/Sewer repair<br>Storm Water<br>Minimum Fee  | Res. No. 2005-65<br>\$50<br>\$50<br>\$90<br><br>\$150<br><br>\$100<br>\$50<br>\$50<br>\$50<br>\$50  | 3-103               |
| <b>Sign</b><br>50 sq. ft in area or less<br>Over 50 sq. ft in area<br><br>Minimum Fee<br>Footing inspection, when required<br><br>Temporary Sign  | Res. No. 2005-65<br>\$50<br>\$50/1st 50 sq. ft and \$15.00 for each additional 50 sq. ft or fraction<br>\$50<br>\$50<br><br>\$25  | 34-150              |

## Miscellaneous Services

| Service  | Fee   |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
|--|---|-------|---|---|--------------------------------|---|------------------------------------|---|--|---|-------------|---|---|---|---------------------------------------|---|---------------------------------------|---|--|
| <b>Abatement Application (Assessing)</b><br>Taxpayer caused only (others no charge)  | \$45  |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
| <b>Abatement (City-Facilitated)/Administrative Service Charge</b><br>\$999 or less<br>\$1,000 or Higher  | Res. No. 2008-150<br>\$75<br>\$150  |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
| <b>Accident Reports (Police)</b>   | < 10 pages no charges<br>\$0.25 per page<br>\$0.15 per page, if subject of data<br>\$0.50 per report, commercial user<br>[defined as a user who requests access to more than five reports per month M.S. § 169.09, Subd. 13(5) (f)] |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
| <b>Administrative Penalty System Fees</b><br>Level 1<br>Level 2<br>Level 3<br>- Single Family<br>- 2 - 4 Units<br>- 5 plus Units   | <b>\$50</b><br>\$125    \$100<br><br>\$300<br>\$500<br>\$1,000<br>Maximum fine amount per violation per day cannot exceed \$1,000   |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
| <table border="0"> <thead> <tr> <th>Violation Type (Ordinance reference)</th> <th>Level</th> </tr> </thead> <tbody> <tr> <td>Waste container setback violation (7-102)</td> <td>1</td> </tr> <tr> <td>Local Traffic and Parking (27)</td> <td>1</td> </tr> <tr> <td>Parking Surface violation (12-316)</td> <td>2</td> </tr> <tr> <td>All other city code violations, designated as a misdemeanor or petty misdemeanor</td> <td>2</td> </tr> <tr> <td>Animal (10)</td> <td>2</td> </tr> <tr> <td>Failure to register a vacant property (12-1500)</td> <td>2</td> </tr> <tr> <td>Failure to obtain a permit or license</td> <td>3</td> </tr> <tr> <td>Tenant protection violation (12-912D)</td> <td>4</td> </tr> </tbody> </table> | Violation Type (Ordinance reference)  | Level | Waste container setback violation (7-102) | 1 | Local Traffic and Parking (27) | 1 | Parking Surface violation (12-316) | 2 | All other city code violations, designated as a misdemeanor or petty misdemeanor | 2 | Animal (10) | 2 | Failure to register a vacant property (12-1500) | 2 | Failure to obtain a permit or license | 3 | Tenant protection violation (12-912D) | 4 |  |
| Violation Type (Ordinance reference)   | Level   |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
| Waste container setback violation (7-102)  | 1   |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
| Local Traffic and Parking (27)   | 1   |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
| Parking Surface violation (12-316)   | 2   |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
| All other city code violations, designated as a misdemeanor or petty misdemeanor   | 2   |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
| Animal (10)  | 2   |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
| Failure to register a vacant property (12-1500)  | 2   |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
| Failure to obtain a permit or license  | 3   |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
| Tenant protection violation (12-912D)  | 4   |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
| <b>Appeal Filing Fee – Chapters 12 and 19</b>  | \$50<br>Res. No. 2005-65  |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
| <b>Accessory Dwelling Unit (ADU) Administrative Review</b>   | \$100   |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
| <b>Beekeeping Registration</b>   | \$40<br>Res No. 2019-26   |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
| <b>Public Subsidy Application Fee</b><br>Escrow for consulting services related to review of application   | \$3,000<br>\$10,000   |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
| <b>Hearing Request Deposit</b>   | \$50  |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |
| <b>Special Assessment Charge for unpaid fine amounts that are specially assessed</b>   | \$30  |       |   |   |                                |   |                                    |   |  |   |             |   |   |   |                                       |   |                                       |   |  |

## Miscellaneous Services

| Service   | Fee  |
|---|--|
| <p><b>Copy Charges for Public Government Data Requests Not from the Data Subject</b></p> <p><b>100 Pages or Fewer Black and White Photocopies</b><br/>8.5 x 11 or 8.5 x 14<br/>Two-Sided Copy (8.5 x 11 or 8.5 x 14)</p> <p><b>All Other Public Government Data Requests</b><br/>The City will charge the requester <b>actual costs</b> of <i>searching</i> for and <i>retrieving</i> the data, including the cost of employee time, and for <i>making, certifying, compiling, and transmitting</i> copies of the data or the data themselves<br/><b>Exception:</b> There will be no charges for searching, retrieving, compiling, and electronically transmitting readily available data</p> | <p>Minn. Stat. 13.03, Subd. 3 (c)</p> <p>&lt; 10 pages no charge<br/>\$0.25<br/>\$0.50</p> <p><b>Actual Costs</b><br/>Labor – \$0.40 per minute Paper – \$0.01 per sheet<br/>Black/White Photocopier – \$0.01 per page<br/>Color Photocopier - \$0.07 per page<br/>Black/White Printer – \$0.02 per page<br/>Color LaserJet Printer – \$0.09 per color page<br/><b>Other Actual Costs</b> that may or may not be included – refer to the document <i>Fees for Providing Copies of Public Government Data</i> compiled by the State of Minnesota, Department of Administration, Information Policy Analysis Division at <a href="http://www.ipad.state.mn.us">www.ipad.state.mn.us</a> or 651-296-6733<br/><b>Total Actual Costs</b> require that you add labor cost at \$0.40 per minute to the supply and materials costs to establish total actual costs</p> |
| <p><b>Copy Charges for Public Government Data Requests by the Subject of Data</b><br/>When the requester is the subject of the data, the City <i>will not charge for searching for and retrieving data</i>. The requester will be charged the actual costs associated with <i>making, certifying, compiling, or transmitting</i> copies of the data themselves.<br/><b>Exception:</b> There will be no charge for compiling and electronically transmitting readily available data.</p>   | <p><b>Actual Costs</b><br/>&lt;10 pages no charge<br/>\$0.15 per page</p>  |
| <p><b>Dogs</b></p> <p>Registration – Dangerous and Potentially Dangerous Contest Declaration Hearing Fee<br/>Review Declaration Hearing Fee<br/>Contest Sterilization Requirement for Potentially Dangerous Boarding Fee</p> <p>Impounding Penalty</p>  | <p>\$35/annual Res. No. 2004-132<br/>\$250 Res. No. 2014-43<br/>\$100 Res. No. 2014-43<br/>\$250 Res. No. 2015-31<br/>Joint &amp; Cooperative Agreement with PUPS<br/>\$31/day</p>   |
| <p><b>Fingerprinting (Police)</b><br/>Brooklyn Center resident or Brooklyn Center business owner and/or owner’s employees (Saturday 1:00 pm to 7:00 pm)</p>   | <p>\$10/card</p>   |

## Miscellaneous Services

| Service   | Fee  |
|---|--|
| <b>Franchise (Natural Gas)</b><br>Residential<br>Commercial A<br>Commercial Industrial B<br>Commercial C<br>SVDF A<br>SVDF B<br>LVDF<br><br><b>Franchise (Electric)</b><br>Residential<br>Small Commercial & Industrial – Non-Demand<br>Small Commercial & Industrial – Demand Large<br>Commercial & Industrial<br>Public Street Lighting<br>Municipal Pumping – Non-Demand<br>Municipal Pumping – Demand   | Ord. No. 2019-03<br>\$1.66/month<br>\$1.74/month<br>\$5.63/month<br>\$22.50/month<br>\$56.23/month<br>\$107.96/month<br>\$107.96/month<br><br>Ord. No. 2023-08<br>\$1.65/month<br>\$4.25/month<br>\$22.75/month<br>\$103.00/month<br>\$13.50/month<br>\$13.50/month<br>\$13.50/month                                   |
| <b>Inspections</b><br>Fire Inspection, Commercial<br>Initial Inspection<br>First Re-Inspection<br>Second Re-Inspection<br>Third Re-Inspection<br>Fourth and Subsequent Re-Inspections Fire<br><br>Inspection, Daycare Re-inspection<br>A re-inspection fee for the second re-inspection and each subsequent re-inspection shall be collected from the applicant, owner, or responsible party.<br>Properties with 1 to 3 units<br>Properties with 4 or more units<br><br>Re-Occupancy Inspection - A property maintenance re-occupancy inspection fee is required for registered vacant buildings.<br>Apartment/Condo<br>Townhome<br>Single Family<br>Duplex (same owner)<br>Triplex (same owner)<br>Fourplex (same owner) | Res. No. 2011-55<br><br>No Charge<br>No Charge<br>\$100<br>\$150<br>\$200<br><br>\$50/each Res. No. 2009-130<br>Res. No. 2008-150<br><br>\$100<br>\$100 for each common area, plus<br>\$50 for each unit/Res. No. 2008-151<br><br>\$115<br>\$195<br>\$195<br>\$275<br>\$415 Res. No. 2009-29<br>\$550 Res. No. 2009-29 |
| <b>Intoxilyzers Logs (Police)</b>   | \$5/page   |
| <b>Lot Combination</b>  | \$100  |
| <b>Maps</b><br>8 1/2 x 11<br>8 1/2 x 11 with Imaging (aerials)<br>11 x 17<br>11 x 17 with Imaging (aerials)<br>24 x 24<br>24 x 24 with Imaging (aerials)<br>23 x 36<br>23 x 36 with Imaging (aerials)   | \$3<br>\$5<br>\$4<br>\$6<br>\$10<br>\$15<br>\$15<br>\$25   |
| <b>NSF Check (Finance)</b>  | \$30   |

## Miscellaneous Services

| Service   | Fee   |
|---|---|
| <b>Opportunity Site Stormwater Fee (per acre of developable property<br/>See Appendix A for map</b>   | \$97,250.18   |
| <b>Police Reports (Police)</b>  | < 10 pages no charge<br>\$0.25 per page<br>\$0.15 per page, if subject of data<br>\$0.50 per page, commercial user  |
| <b>PUD Amendment (Minor)</b>  | \$350   |
| <b>Recycling Utility</b><br>Minimum charge per household per quarter<br><br>Certification for collection with property taxes  | Res. No. 2023-21<br>\$12.34/quarter<br><br>\$50   |
| <b>Right of Way Registration</b>  | \$1,000/New<br>\$25/Renewal   |
| <b>Sanitary Sewer Utility</b><br>Base Rate Quarterly Residential<br>Single Family<br>Apartment<br>Senior Citizen<br>Non-Residential Rate SAC<br>charge set by MCES<br><br>Certification for collection with property taxes<br>Line cleaning charge<br><br>Sanitary Sewer Connection   | Res. No. 2023-18<br><br>\$103.19<br>\$72.22<br>\$56.74<br>\$4.35 per 1,000 gallons<br>Fee established by MCES<br><br>\$50<br>Labor, materials, equipment, and<br>overhead<br>Established annually by resolution |
| <b>Site and Building Plan Amendment (minor)</b>   | \$375   |
| <b>Special Assessment Interest Rate</b>   | Res. No. 2023-103<br>3.5 Percent  |
| <b>Special Computer Search (Police)</b>   | \$7/each address  |
| <b>Storm Sewer Utility (quarterly rates)</b><br>Base Rate<br>Cemeteries and Golf Courses<br>Parks<br>Single Family, Duplex, Townhouse<br>School, Government Buildings<br>Multiple Family, Churches<br>Commercial, Industrial<br>Vacant Land<br><br>Certification for collection with property taxes<br>Private facility cleaning charge | Res. No. 2023-19<br>\$73.17/acre<br>\$18.29/acre<br>\$36.59/acre<br>\$18.30/lot<br>\$91.47/acre<br>\$219.54/acre<br>\$365.90/acre<br>As assigned<br><br>\$50<br>Labor, materials, equipment, and<br>overhead    |



## Miscellaneous Services

| Service   | Fee  |
|---|--|
| <b>Street Light Utility</b> (quarterly rates)<br>Single, Double, and Multiple Family Residential<br>Parks<br>Schools, Government Buildings, Churches<br>Retail and Service-Office<br>Commercial and Industrial<br>Vacant Land and Open Space<br>Certification for collection with property taxes  | Res. No. 2023-20<br>\$6.88/dwelling unit<br>\$10.90/acre<br>\$21.80/acre<br>\$32.69/acre<br>\$32.69/acre As Assigned<br>\$50   |
| <b>Street and Storm Drainage Special Assessment Rates</b><br><br>R-1 zoned, used as one-family site that cannot be subdivided<br><br>R-2 zoned, or used as a two-family site that cannot be subdivided<br><br>R-3 zoned (per unit)<br><br><b>Partial Street Reconstruction</b><br>R-1 zoned, used as one-family site that cannot be subdivided<br>R-2 zoned, or used as a two-family site that cannot be subdivided<br><br>R-3 zoned (per unit)<br><br><b>Pavement Rehabilitation</b><br>R-1 zoned, used as one-family site that cannot be subdivided<br>R-2 zoned, or used as a two-family site that cannot be subdivided<br><br>R-3 zoned (per unit)<br><br>The residential assessment rates for street and storm drainage construction and pavement rehabilitation shall not apply to R-4, R-5, R-6, or R-7 zoned districts. The assessment rates for street reconstruction and pavement rehabilitation for R-4, R-5, R-6, or R-7 zoned property shall be based on an evaluation of the project cost and project benefit for each project. | Res. No. 2023-102<br><br>\$5,138 per lot (street)<br>\$1,541 per lot (storm drainage)<br><br>\$68.5067 per front foot with a<br>\$5,138 per lot minimum (street)<br>\$20.5467 per front foot with a<br>\$1,541 per lot minimum (storm drainage)<br><br><u>Assess. frontage x \$68.5067</u> (street)<br>Number of residential units<br><u>Assess. frontage x \$20.5467</u> (storm)<br>Number of residential units<br><br>\$3,852 per lot (street)<br>\$51.3600 per front foot with a<br>\$3,852 per lot minimum (street)<br><br><u>Assess. frontage x \$51.3600</u> (street)<br>Number of residential units<br><br>\$1,698 per lot (street)<br>\$22.6400 per front foot with a<br>\$1,698 per lot minimum (street)<br><br><u>Assess. frontage x \$22.6400</u> (Street)<br>Number of residential units |
| <b>Subdivision (Minor)</b>  | \$300  |
| <b>Tow to City Property (Police)</b>  | Tow charge plus \$15 admin fee   |
| <b>Tree Contractor Registration</b>   | Res. No. 2000-09<br>\$35   |

## Miscellaneous Services

| Service   | Fee   |
|---|---|
| <p><b>Tree Removal</b><br/>           Each non-assessed diseased tree/stump removal (by agreement) Special Assessments Service Charge<br/><br/>           Capitalized Interest Charge (assessed trees only)</p>   | <p>\$50<br/>           \$30/parcel on which a special assessment is levied<br/>           \$30/per tree</p>   |
| <p><b>Vacant Building Registration</b><br/>           An annual registration fee shall be collected from the applicant, owner, or responsible party. The categories shall apply to residential properties of 4 or fewer units:<br/> <u>Category 1</u> – property vacant for less than 1 year and does not have any code violation or has not been issued a compliance notice for code violations<br/> <u>Category 2</u> – property vacant for less than 1 year and has a code violation(s) or has been issued a compliance notice for code violations<br/> <u>Category 3</u> – property vacant for 1 year or more<br/> <u>Category 4</u> – property vacant for 3 years or more<br/><br/>           Below will apply to residential properties of 5 or more units and all commercial properties:<br/>           Less than 10,000 sq ft<br/>           Less than 10,000 sq ft and vacant for more than 1 year<br/>           Less than 10,000 sq ft and vacant for more than 1 year<br/><br/>           More than 10,001 sq ft - \$2,000<br/>           More than 10,001 sq ft and vacant for more than 1 year<br/>           More than 10,001 sq ft and vacant for more than 2 years</p> | <p>Res. No. 2008-151/2023-115<br/><br/>           \$100<br/><br/>           \$400<br/><br/>           \$1,000<br/>           \$3,000<br/><br/>           \$1,000<br/>           \$2,000<br/>           \$3,000<br/><br/>           \$2,000<br/>           \$5,000<br/>           \$7,500</p>  |
| <p><b>Vacation – Street, Alley, Easement (Engineering)</b></p>  | <p>\$125 Res. No. 92-132</p>  |
| <p><b>Video Tape Duplicating (Police)</b></p>   | <p>\$20</p>   |
| <p><b>Water and Sanitary Sewer Connection</b><br/>           Commercial/Industrial Water &gt; 5 Acres<br/>           Commercial/Industrial Sewer &gt; 5 Acres<br/>           Commercial/Industrial Water &lt; 5 Acres<br/>           Commercial/Industrial Sewer &lt; 5 Acres<br/>           Retail/Office Water &gt; 5 Acres<br/>           Retail/Office Sewer &gt; 5 Acres<br/>           Retail/Office Water &lt; 5 Acres<br/>           Retail/Office Sewer &lt; 5 Acres<br/>           Multi Family Water &gt; 5 Acres<br/>           Multi Family Sewer &gt; 5 Acres<br/>           Multi Family Water &lt; 5 Acres<br/>           Multi Family Sewer &lt; 5 Acres<br/>           Water per connection<br/>           Single Family Sewer per connection</p>   | <p>Res. No. 2001-161<br/>           \$10,000<br/>           \$5,000<br/>           \$5,000<br/>           \$3,000<br/>           \$5,000<br/>           \$3,000<br/>           \$3,000<br/>           \$1,500<br/>           \$5,000<br/>           \$3,000<br/>           \$3,000<br/>           \$1,500<br/>           \$1,000<br/>           \$1,000</p> |

## Miscellaneous Services

| Service  | Fee  |
|--|--|
| <b>Water Utility</b>   | Res. No. 2023-17                             |
| Water Conservation   |  |
| Rate 5/8" and 3/4" Meter   | \$20.53 Quarterly Base Charge                |
| 0-30,000 gallons per quarter   | \$3.42 per 1,000 gallons                     |
| 30,001-60,000 gallons per quarter  | \$4.27 per 1,000 gallons                     |
| 60,001 or more gallons per quarter   | \$6.37 per 1,000 gallons                     |
| Base Rate  | \$ 4.51                                      |
| Quarterly Minimum Rate   | \$ 59.65                                     |
| 1" Meter   | \$ 76.70                                     |
| 1 1/2" Meter   | \$ 149.10                                    |
| 2" Meter   | \$ 298.33                                    |
| 3" Meter   | \$ 502.90                                    |
| 4" Meter   | \$1,150.71                                   |
| 6" Meter   | \$2,179.38                                   |
| 8" Meter   | \$2,905.85                                   |
| 10" Meter  | \$149.00                                     |
| Water Meter Charge 5/8" or 3/4"  | Actual cost + \$2.00                         |
| Water Meter Charge Larger than 3/4"  | \$50   |
| Certification for collection with property taxes   | \$12.50/Res. No. 2007-140                    |
| Quarterly Fire Service Line Charge   | \$52   |
| Fire protection inspection   | Labor, materials, equipment,<br>and overhead |
| Private hydrant maintenance  | \$31   |
| Service Restoration, Monday through Friday (except holidays)<br>Between the hours of 7:30 AM and 3:00 PM   | \$83   |
| Service Restoration, Saturday, Sunday, and Holidays<br>Between the hours of 3:00 PM and 7:30 AM  | \$45 per hour, 1 hour minimum                |
| Assistance with Seasonal Shut-down and Restoration of Commercial<br>Irrigation Systems, Monday through Friday (except holidays) Only<br>Between the hours of 3:00 PM and 7:30 AM |  |
| Hydrant Meters (water use will be paid in addition to the rental fee at<br>the Commercial Rate)  | Res. No. 2020-80                             |
| 5/8" or 3/4" Meter   | \$250  |
| Deposit  | \$25   |
| Rental Fee (per month or portion thereof)  |  |
| 3" Meter   | \$2,500                                      |
| Deposit  | \$150  |
| Rental Fee (per month or portion thereof)  | \$25   |
| Penalty for violation of odd-even sprinkling   |  |
| Water Conservation Violations (based on preceding 12-month period)   | Res. No. 2020-80                             |
| First Offense  | Warning                                      |
| Second Offense   | \$25   |
| Subsequent Offenses  | \$50   |

## Miscellaneous Services

| Service  | Fee   |
|--|---|
| <b>Weed Inspection/Removal</b><br>Weed Cutter's Fee<br>Special Assessments Service Charge<br><br>Capitalized Interest Charge (assessed weeds only) | Res. No. 2000-09<br>\$60/hour<br>\$30 per parcel on which a special assessment is levied<br>\$10 per notice |
| <b>Well Water Test</b>   | \$10  |
| <b>Zoning Letters (Community Development)</b>  | \$75  |